

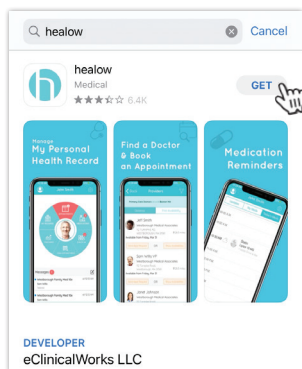
**NOTE:** to use the healow<sup>®</sup> app, you must be a registered patient with My Health Onsite. If not a registered patient, please contact the 24-hr Call Center Support Team at 888.644.1448 for account setup.

## HOW TO DOWNLOAD THE HEALOW<sup>®</sup> APP FOR iOS DEVICE

**STEP 1** From the iOS device, tap the **App Store**<sup>®</sup> icon.



**STEP 2** Tap the magnifying glass and type "healow" in the Search field.



**STEP 3** Select healow and click "Get" to download. *Make sure to check the Developer is eClinicalWorks LLC.*

**STEP 4** When the installation is complete, the healow icon displays on the iOS device Home screen.

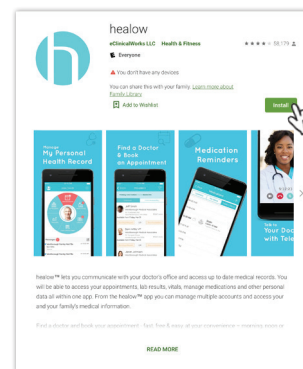


## HOW TO DOWNLOAD THE HEALOW<sup>®</sup> APP FOR ANDROID DEVICE

**STEP 1** From the Android<sup>™</sup> device, tap the **Google Play Store**<sup>™</sup> icon.



**STEP 2** Tap the magnifying glass and type "healow" in the Search field.



**STEP 3** Select healow and click "Install" to download. *Make sure to check the Developer is eClinicalWorks LLC.*

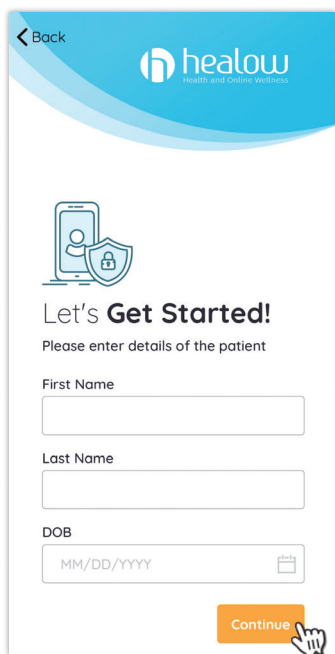
**STEP 4** When the installation is complete, the healow icon displays on the Android device Home screen.



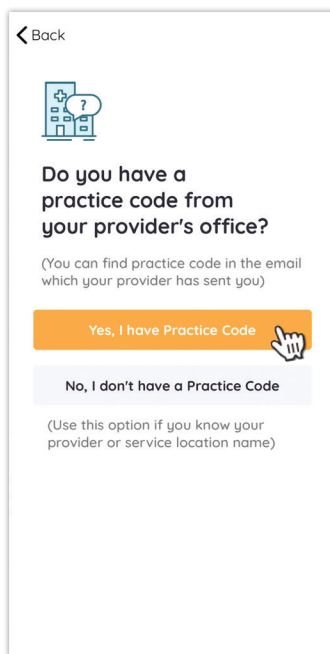
## HOW TO REGISTER YOUR ACCOUNT IN THE HEALOW<sup>®</sup> APP



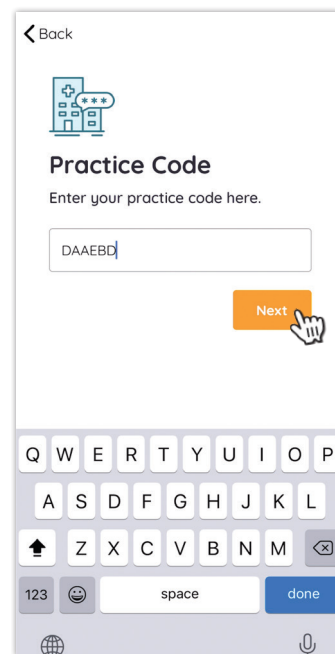
**STEP 1** Open the healow app and click "Get Started".



**STEP 2** Enter First Name, Last Name, DOB, then click "Continue".



**STEP 3** Click "Yes, I have a Practice Code".



**STEP 4** Enter the Practice Code "DAAEBD" and click "Next".

## HOW TO REGISTER YOUR ACCOUNT IN THE HEALOW<sup>®</sup> APP *continued*

**STEP 5** Verify your Practice by clicking "This is My Practice".

**STEP 6** Verify your phone by entering the code sent to your phone.

**STEP 7** Read terms of use agreement. If approved, click "I agree to the terms & conditions".

**STEP 8** Create a 4-digit PIN of your choice to be used to unlock your app.

## HOW TO SCHEDULE AN APPOINTMENT IN THE HEALOW<sup>®</sup> APP

**STEP 1** Open the healow<sup>®</sup> app and enter your PIN to login.

**STEP 2** Click "Find Appointment".

**STEP 3** Choose a "Visit Reason" and then "All Available Locations" or search by a specific location. Then click "Find".

### Trouble logging in?

Contact the 24-hr Call Center Support Team at **888.644.1448** for assistance.

## HOW TO SCHEDULE AN APPOINTMENT IN THE HEALOW<sup>®</sup> APP *continued*

**STEP 4** Select the Provider/Option you need and select "Book Appointment".

**STEP 5** Select your desired date and time.

**STEP 6** On the My Info page, confirm your information and appointment details are correct. Enter any information you would like the Provider to know about the visit. Select the "Verify" button for verification of appointment.

It's important to use a cell phone number as your contact phone as you will receive verification of appointment via text message.  
**NOTE:** A phone number is required to book the appointment.

Select "I will be paying by cash" (please note: no cash or monies will be collected or exchanged).

**STEP 7** A validation code will be sent to your phone. Enter the code and click "Validate".

**STEP 8** Once your number has been verified, click "Book Now".

**STEP 9** You will receive an email confirmation of appointment to your registered email account.



**Note:** to cancel or reschedule your appointment please log into your Patient Portal at [www.my-patientportal.com](http://www.my-patientportal.com) or call the 24-hr Call Center Support Team at 888.644.1448 to reach an operator (cancelling through the healow app is not available at this time).